Process to approve student degree plans in PlanMyDegree

1. Advisor searches in Connect for students who need to submit a Degree Plan by using appropriate Attributes.
2. Advisor creates "To Do" in Connect for selected students, using the "Create and Submit for Approval Your Degree Plan in PlanMyDegree" To Do item.
3. Student creates and submits their plan through PlanMyDegree.
4. Advisor creates "To Do" in Connect for selected students, using the "Create and Submit for Approval Your Degree Plan in PlanMyDegree" To Do item.
5. Advisers review Connect regularly using appropriate search attributes to identify students who have submitted plans for approval.
6. A Flag of "Student Requests Approval for Degree Plan" is auto-raised in Connect, which triggers an email sent to the Assigned Advisor.
7. Advisor(s) review submitted plan in PlanMyDegree and give approval or feedback through a Comment on the Degree Plan.
8. Advisors review Connect regularly using appropriate search attributes to identify students who have submitted plans for approval.
9. The Primary program Advisor will "Approve" the plan in PlanMyDegree, provided all requirements for declared programs are showing complete, in-progress, or planned in the audit.
10. The Flag in Connect auto-closes once a plan is approved in PlanMyDegree.

Attribute: “Degree Plan Status”
Values: No Approved Plan, Approved Plan enrolled, Approved Plan not enrolled

Attribute: “Degree Plan to be Approved”
Values: Yes